



This Office offers 24 hour approval if:

- Your application is fully completed.
- All information submitted is correct and truthful
- All Identification is attached/submitted.
- All information is able to be verified in the 24 hour timeframe.
- The landlord of the property that you are applying for is contactable and selects your application.

This Office can have you in a home within 24 hours of approval if:

- You have your full bond and two weeks rent as deposit.
- The property is vacant and ready to be tenanted.
- All parties are available to sign the General Tenancy Agreement.

THIS OFFICE IS A MEMBER OF

TICA

ALL APPLICATIONS ARE CHECKED THROUGH TICA. PLEASE NOTIFY OUR STAFF IF YOU THINK YOU MAY BE LISTED ON TICA PRIOR TO SUBMITTING YOUR APPLICATION.

Each prospective tenant over 18 years of age must complete an application form and provide 100 points of identification as listed in the application form.

If you are unable to provide 100 points of identification, please notify our staff prior to submitting your application.

Upon approval of your application you are required to pay a deposit equivalent to two weeks rent within 48 hours. The property will continue to be advertised and shown to prospective tenants until a deposit is received.



REQUEST FOR RENTAL REFERENCE

Agency: _____ Fax: _____

Please provide the following information by return fax to **(07) 3880 4604** along with a copy of the tenants' ledger within 24 hours.

Tenant/s Name/s : _____

Address of Property: _____

Tenancy Dates From: _____ To: _____

Rental Amount per Week: _____

Reason Tenancy is Ending: _____

Were Notices Issued? YES / NO For Rent Arrears: YES / NO

Other than Rent Arrears: _____

Condition of Property at Inspections: _____

Was the Bond Refunded in full? YES / NO

If not, Why? _____

Would you rent to them again? _____

Any further comments? _____

Signature: _____ Date: _____

Name: _____ Position: _____

Privacy Acknowledgement – This must be signed by each applicant before your application can be processed.

In accordance with Section 18n (1)(b) of the Privacy Act, I authorise RE/MAX Peninsula to give to and obtain information from all credit providers and references named in this application. I understand that this information will be used to assess my application.

Applicant Name: _____ Signature: _____

Applicant Name: _____ Signature: _____

Application for Residential Tenancy

(One application to be completed per person)



Part 1 Rental Property Details

Item 1: Agent Details

Agency name:

Campbell Scott Group Pty t/a RE/MAX Peninsula

Address:

58 Klingner Road, Redcliffe Q 4020
PO Box 597, Redcliffe Q 4020

Phone:

07 3480 4006

Mobile:

Fax:

07 3880 4604

Email: admin@realpropertyqld.com.au

Item 2: Property Details

Property address

Rent \$ a week a fortnight a month Bond \$

Tenancy term Insert "fixed term agreement" or "periodic agreement".

Starting on / / Ending on / /

Part 2 Applicant Details

Item 3: Contact Details

Full name

Date of Birth

Have you been known by any other name(s)? Yes No

If Yes, what other name(s) have you been known by?

Work phone

Mobile

Home phone

Email:

Driver's licence/Passport number

State

Number of vehicles

Registration number(s)

Item 4: Dependants

Do you have any dependants? Yes No

Dependant full name(s)

Relationship to Applicant

Dependant Date of Birth

Item 5: Smoking

Are you or any of the dependants living with you a smoker? Yes No

Item 6: Pets

Do you intend to keep pets at the property? Yes No

Number of pets Type of pet/s

Are your pets registered with a council?

Yes No

If Yes, please state which council:

Item 7: Applicants Address History

Current residential address

Period of occupancy

Type of occupancy:

 Rent Owner Other >

Current Agent/Lessor (if renting)

Agent/Lessor phone

Current rent

 \$ a week a fortnight a month

Reason for leaving:

Previous residential address

Period of occupancy

Type of occupancy:

 Rent Owner Other >

Previous Agent/Lessor

Agent/Lessor phone

Current rent

 \$ a week a fortnight a month

Reason for leaving:

Item 8: Employment Details

Are you employed? Yes No (if no, please provide details of previous employer, if any)

Employment status: Full Time Part Time Casual Contract Self employed

Occupation

Net income (per week)

 \$

Date commenced employment (approx)

Date terminated employment (if any)

Employer/Business Name

Address

Phone

If self employed, Accountant's Name

Phone

Item 9: Centrelink Payments

Are you receiving any regular Centrelink payments? Yes No

Description of payment(s)

Total income (per week)

 \$

Date payments commenced

Item 10: Student Details

Are you studying full time? Yes No

Name of education institution you are currently attending

Student Identification Number

Are you an overseas student? Yes No

If yes, Visa expiry date:

Item 11: Personal References

Please do not list relatives, another applicant or partners and provide business hours contact numbers.

Referee 1

Relationship

Address

Phone/Mobile

Referee 2

Relationship

Address

Phone/Mobile

Item 12: Personal Representative

i.e. preferred person(s) to be contacted in the event of an emergency.

Representative 1

Relationship

Address

Phone

Representative 2

Relationship

Address

Phone

Part 3 Supporting Documents

Item 13: Identification

You are required to meet a 100 point identification criterion upon submission of your application. The agent/lessor may photocopy any item and retain as part of your application.

Please tick the identifying documents you have provided with your application.

IMPORTANT: At least one form of Photo Identification MUST be provided.

70 Points

Passport

Full birth certificate

Citizenship certificate

40 Points

Australian driver's licence

Student Photo ID

Department of Veterans Affairs card

Centrelink Card

Proof of age card

State/Federal Government Photo ID

25 Points

Medicare card

Council rates notice

Motor vehicle registration

Telephone bill

Electricity bill

Gas bill

Tenancy History Ledger

Bank statement

Credit card statement

Last FOUR rent receipts

Rent bond receipt

Previous tenancy agreement

Item 14: Proof of Income

You are also required to supply the agent/lessor with proof of your income upon submission of your application.

Employed: Last TWO pay slips.

Self employed: Bank Statements, Group Certificate, Tax Return or Accountant's letter.

Not employed: Centrelink Statement.

Part 4 Declaration

Please declare the following by selecting either TRUE or FALSE

I, the Applicant,

1. have never been evicted by an agent/lessor True False
2. have no known reasons that would affect my ability to pay rent True False
3. was refunded the rental bond for my last address in full (if applicable) True False
If false, please advise what deductions were made from your bond?
4. have no outstanding debt to another agent/lessor? True False
If false, why are you in debt to your past agent/lessor?

Part 5 Acknowledgement

Please acknowledge the following by selecting either Yes or No

I, the Applicant,

1. acknowledge that my personal contents insurance is not covered under any lessor insurance policy/s and understand that it is my responsibility to insure my own personal belongings. Yes No
2. understand that you as the agent/lessor have collected this information for the purpose of determining whether I am a suitable tenant for the property - in particular to check my identification, my ability to care for the property, my character and my creditworthiness. Yes No
 - 2.1 for such purposes, I authorise you to contact the persons named in this application, and to undertake such enquiries and searches (including tenancy databases searches) as you consider reasonably necessary. Yes No
 - 2.2 in doing so, I understand that information provided by me may be disclosed to, and further information obtained from, referees named in this application and other relevant third parties. Yes No
3. acknowledge and accept that if this application is denied, the agent is not legally obliged to provide reasons as to why. Yes No
4. consent and understand that should my tenancy be accepted and upon commencement of the tenancy agreement, there may be cause for the agent/lessor to pass my details onto others which may include (but is not limited to) insurance companies, body corporates, contractors, other real estate agents, salespeople and tenancy default databases. Yes No
5. acknowledge that I have received and reviewed the General Tenancy Agreement (Form 18a), the standard terms and any special terms before completing this application. Yes No
6. acknowledge that I have received or have available the Information Statement (Form 17a), body corporate by-laws (if applicable) before completing this application. Yes No
7. acknowledge that I have been made aware of the agency's Privacy Policy. Yes No
8. acknowledge that the lessor and applicant (tenant) are bound by this agreement immediately upon communication of either the lessor or agent's acceptance of the application. Yes No
9. consent to the use of email and facsimile in accordance with the provisions set out in Chapter 2 of the *Electronic Transactions (Queensland) Act 2001 (Qld)* and the *Electronic Transactions Act 1999 (Cth)*; Yes No
10. declare that the above information is true & correct and that I have supplied it of my own free will. Yes No

Name of Applicant

Signature

Date



**A Free Service –
Connecting Your Utilities Has Never Been Easier!**

connectnow is a simple and convenient time saving service assisting you to connect your Electricity, Gas, Phone, Internet and Pay-TV to a choice of Australia's leading providers. connectnow can also assist with discounted quotes for removalists, van/truck hire, cleaning services and security monitoring.

No longer do you need to call each service provider individually, wait on hold and repeatedly give your personal details. We take care of it all for you – with the one phone call.

Simply fill in your details below and a connectnow representative will make all reasonable efforts to contact you within one working day of receiving an application. If we are unable to contact you please phone 1300 554 323 to ensure connection can be completed by your requested date.

Dr Mr Mrs Miss Ms

Surname _____ Given Name/s _____

Property Address _____ Suburb _____ Post Code _____

Pension No _____ DOB ____/____/____ Drivers Lic. _____ State _____

Home Ph _____ Work Ph _____ Mobile Ph _____

Email _____ Date of Connections ____/____/____

Declaration:

I consent to connectnow Pty Ltd A.C.N. 79 097 398 662 arranging for the connection of the nominated home services and to providing information contained in this application to the service providers. I agree that neither connectnow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames and terms & conditions once the client has agreed to use the chosen service provider. I authorise the obtaining of a National Metering Identifier on my address to obtain supply details. It is the responsibility of the Tenant to ensure that the Main Electricity Switch is in the "Off Position" between 7am & 7pm on the day connection is required and that there is easy access to the property. While the connectnow service is FREE, standard service provider connection fees and charges still apply. You pay NO extra charges as a result of using the connectnow service. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that connectnow will be paid a fee by the service provider and will be paying a fee to the Agent for the service being provided to me. Note: Connection of your utilities will only be initiated once a representative has discussed your connection with you and obtained your consent to the terms and conditions of the relevant utility service provider(s).

Please Call Me **Yes**

Signed: _____ **Date** ____/____/____ **ID:** _____